

**ANNUAL SECURITY REPORT 2025**  
**HOBE SOUND BIBLE COLLEGE**  
**Hobe Sound, Florida**



Hobe Sound Bible College is committed to creating an environment that is conducive to the academic, spiritual, and social needs of students. A serious interest in the safety of students and the security of personal property has resulted in the development of appropriate policies and the formation of a security staff that is competent and professional.

The security report provided is intended to share important information which reflects the commitment of the College to your safety and that of the entire campus community.

The Hobe Sound Bible College Security Department is primarily responsible for the implementation of campus security procedures, the reporting of criminal activity on campus, and the required reporting to all state and federal agencies. All campus personnel should report any crime to the campus security department. Suspected criminal activity may be reported by dialing 661-400-7739 or by dialing "1000" or "0" on any campus switchboard phone during weekday office hours. During evening and weekend hours, contact should be made by dialing the Security number listed above or by phoning either the Supervisor of Campus Security or the Director of Student Life.

As appropriate, the Security Department will contact the Martin County Sheriff's Department or other law enforcement agencies having jurisdiction and will generate an incident report when required. The contents of and distribution of the incident reports shall remain restricted to employees on a "need-to-know" basis.

All Security Department responses will be in compliance with the current procedures as documented in the current edition of the Hobe Sound Bible College *Security Department Procedures Manual*.

The HSBC Security Department will remain an unarmed detection and informational force, fully backed up and serviced by the Martin County Sheriff's Department through regular and emergency services.

#### **SECURITY AND ACCESS TO CAMPUS FACILITIES**

Generally, campus public buildings will be available to individuals only during regularly and specially announced schedules. Exceptions shall be any faculty member or other staff or student employee performing assigned duties or students who have received advanced permission to utilize specific facilities after public building hours. Others shall not be permitted in public buildings after scheduled closing and before re-opening. Campus public buildings would include the Herron Administrative Center, Archie Coons Fine Arts Center, Carroll Educational Center, Schmul Center, Addison Student Center, and the Crawford Center.

Student residential facilities are not open to the public at any time unless advance special event announcements have been made and approved by the Director of Student Life. Outside doors to the individual halls shall be locked or otherwise secured except during daylight hours. All exterior doors shall be checked and security alarms activated at curfew each night. Students needing to enter their

residence facility following curfew must seek assistance from the campus security, who will then de-activate the security system to allow their entrance. Visitors of the opposite sex shall not be permitted in the individual resident facility unless prior permission has been received from the dormitory deans. Male students shall not be permitted in the courtyards and enclosed areas around Francis French Hall. Visitors of the same sex may be present in the residence facilities only by personal invitation from a resident in that facility. Any student interfering with this policy shall be subject to disciplinary action.

Persons not complying with these requirements may be prosecuted for trespassing.

College employees and maintenance personnel assigned to a task, regular or on an assigned basis, shall identify themselves to the dormitory dean or resident assistant before initiating any task. When non-campus employees are utilized in an occupied student residence, they shall be introduced to the dormitory dean by the responsible contracting party before initiating any project. (E.g., supervisor of campus maintenance, Director of Administrative Services, Director of Student Life, etc.) Whenever possible, advance notice should be given to the dormitory dean and assistants and to residents of any impacted area.

#### **CAMPUS SECURITY DEPARTMENT**

All members of the Campus Security Staff, including student security officers, shall be responsible for undertaking all responsibilities assigned to them through the procedures contained in the *Security Department Procedures Manual*. When necessary or appropriate, they will work with the Martin County Sheriff's Department and any other law enforcement agencies having jurisdiction whether requested by campus security, a campus resident, or the Martin County Sheriff's Department.

The Security Department and other institutional personnel shall encourage students, employees, and visitors to promptly report an actual or suspected crime for investigation. If appropriate, the Security Department will contact the Martin County Sheriff's Office and any other law enforcement agencies having jurisdiction when actual or possible crimes are reported to them.

#### **INFORMATIONAL PROGRAMS FOR STUDENTS AND EMPLOYEES**

The Security Department's practices and procedures for assisting the campus community regarding campus crime awareness programs will be announced through the *Student Handbook* and the *Faculty Handbook*. In addition, special presentations, bulletins, and other announcements shall be made periodically based on current circumstances. Close communication on current neighborhood security issues shall be maintained with the Martin County Sheriff's Department.

In addition, appropriate notification shall be made by the Security Department to alert individuals to their personal responsibility for their own security and the security of others as a concerned member of a Christian community.

## **INFORMATIONAL PROGRAMS ON CRIME PREVENTION**

Crime prevention shall be emphasized by the development and presentation of various programs focusing on preventive techniques that can be utilized by individuals. This emphasis shall be made through bulletins, posters, notices, orientation sessions, and presentations by local law enforcement representatives and other programs that emphasize such prevention.

## **GATHERING OF STATISTICS**

The Security Department shall be responsible to gather, analyze, and report statistics on a cumulative three-year basis for murder, rape, robbery, aggravated assault, burglary, and motor vehicle theft. This analysis shall incorporate appropriate data from the Martin County Sheriff's Department and other law enforcement authorities, if relevant.

## **MONITORING OF OFF-CAMPUS STUDENT ORGANIZATIONS**

Hobe Sound Bible College does not recognize any off-campus student organizations and therefore makes no attempt to monitor and record any crime statistics in this category.

## **GATHERING STATISTICS ON ARRESTS**

The Security Department shall be responsible to gather, analyze, and report statistics on a cumulative three-year basis for liquor law violations, drug abuse violations, and weapons possessions. The Student Life Office shall be responsible for the gathering and reporting of this data.

## **POLICY ON ALCOHOLIC BEVERAGES AND ILLEGAL DRUGS**

Students may not purchase, sell, use, possess or consume alcoholic beverages while enrolled at HSBC as a student either full or part time. Students found in violation of the alcoholic beverage policy will be subject to immediate suspension or expulsion.

Manufacture, possession, control, sale, transmission, or use of any illegal drugs on or off campus in violation of the laws of the State of Florida or the United States is prohibited and will result in disciplinary action. Any student found to be in violation of this policy, whether full or part time, will be subject to expulsion.

## **VICTIM ASSISTANCE SERVICES/SEXUAL ASSAULT**

A student or employee who is a victim of sexual assault or other crimes against their person is strongly encouraged to report the crime immediately to the dormitory dean, the Dean of Students, or the Security Department. The college provides support to victims through a variety of sources. College

personnel will be available to explain options and resources and to offer support to any sexual assault victim.

**GENERAL**

This comprehensive policy statement shall be made available to all students and employees of record. In addition, it shall also be made available upon request to any applicant for enrollment. Additionally, annual statistics shall be compiled, printed, and provided to all students and employees, in addition to any applicant for employment or enrollment who requests such a report.

Appropriate reference shall be made to this policy in future additions of the *Student Handbook* and the *Faculty Handbook*.

**CAMPUS CRIME STATISTICS**

OFFENSE	2022	2023	2024
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
SEX OFFENSES – FORCIBLE	0	0	0
SEX OFFENSES – NON-FORCIBLE	0	0	0
ROBBERY	0	0	0
AGGRAVATED ASSAULT	0	0	0
BURGLARY	0	0	0
MOTOR VEHICLE THEFT	0	1	0
ARSON	0	0	0

ARRESTS	2022	2023	2024
LIQUOR LAW ARRESTS	0	0	0
LIQUOR LAW VIOLATIONS REFERRED FOR ACTION	0	0	0
DRUG LAW ARRESTS	0	0	0
DRUG LAW VIOLATIONS REFERRED FOR ACTION	0	0	0
ILLEGAL WEAPONS POSSESSION ARRESTS	0	0	0
ILLEGAL WEAPONS VIOLATIONS REFERRED FOR ACTION	0	0	0

**NOTE:** *The statistics listed above are campus statistics only. Public property statistics are available upon request.*

**MISSING PERSONS NOTIFICATIONS**

If a member of the College community has reason to believe that a student who resides in on-campus housing is missing, he or she should immediately notify the respective dormitory dean, the Director of Student Life, or a member of the College administration. HSBC will generate a missing person’s report and initiate an investigation.

In addition to registering an emergency contact, students residing in on-campus housing have the option to identify, confidentially, an individual to be contacted by HSBC in the event a student is determined to be missing for more than 24 hours. If a student has identified such an individual, the College will notify that person no later than 24 hours after the student is determined to be missing. A person wishing to

identify a confidential contact may do so by submitting the name and contact information to the Director of Student Life. This information will not be disclosed to anyone except law enforcement in connection with a missing person report.

Due to the family-oriented nature of the College, a missing person notification would most likely be initiated well within 24 hours, with contact being made to the parents of the missing student unless he or she had specifically forbidden parental contact. Parents or legal guardians of on-campus students less than 18 years of age and not emancipated will be notified upon determining that a student is missing.

After investigating a missing person report, should HSBC determine that the student is missing and has been missing for more than 24 hours, the College will notify the Martin County Sheriff's Department for immediate missing person entry into the National Crime Information Center (NCIC) database.

## **EMERGENCY RESPONSE AND EVACUATION PROCEDURES**

Hobe Sound Bible College has adopted an emergency preparedness plan which includes the prescribed procedures for notification of and responses to emergency situations and disasters. The *Emergency Preparedness Manual*, which includes response plans for fire, bomb and weapons threat, hurricane, earthquake, tornado, and environmental disaster, is updated annually. Emergency responses are coordinated by the Department of Administrative Services.

To provide for the safe evacuation of HSBC facilities in the event of fire, bomb threat, or other emergency, the procedures in the *Emergency Preparedness Manual* are to be followed unless otherwise directed by police or fire department officials. All building contact persons, as designated and posted annually, are responsible for briefing their employees annually on the contents of the manual, fire alarms, fire protection equipment, and exits. Building contact persons are assigned to each building to carry out the outlined procedures. All employees and students in their buildings will follow the building contact persons' instructions in the event of an emergency.

Implementation of the emergency preparedness plan and evacuation procedures is the responsibility of the Emergency Preparedness Committee which includes the following members:

- |                                     |                     |
|-------------------------------------|---------------------|
| 1. Chief Academic Officer           | Dr. Aaron Hamilton  |
| 2. Academy Principal                | Mr. Robert Booth    |
| 3. VP of Administrative Services    | Mr. Wesley Holden   |
| 4. Chief Financial Officer          | Mrs. Tiffany Peters |
| 5. Director of Sea Breeze Community | Mr. Steve Hoard     |
| 6. VP of Student Life               | Mr. Jaime Becerra   |

**NOTE:** This brochure is published and distributed in compliance with the Student Right-to-Know and Campus Security Act [1990] (PL 101-542), Title II – Crime Awareness and Campus Security, Higher Education Technical Amendments of 1991 (PL 102-26), and Higher Education Opportunity Act of 2008 (PL 110-315).

**HIGHER EDUCATION OPPORTUNITY ACT  
CAMPUS FIRE SAFETY  
ANNUAL COMPLIANCE REPORT 2025**



**OVERVIEW**

The Higher Education Opportunity Act (Public Law 110-315) became law in August 2008. It requires all United States academic institutions to produce an annual fire safety report outlining fire safety practices, standards, and all fire-related on-campus statistics. The following public disclosure report details all information required by law as it relates to Hobe Sound Bible College.

**ANNUAL FIRE SAFETY REPORT FOR STUDENT HOUSING FACILITIES**

**FIRE STATISTICS FOR ON-CAMPUS HOUSING 2022 – 2024**

	<b>2022</b>	<b>2023</b>	<b>2024</b>
NUMBER AND CAUSES OF FIRES	0	0	0
FIRE-RELATED DEATHS	0	0	0
FIRE-RELATED INJURIES	0	0	0
FIRE-RELATED PROPERTY DAMAGE	\$0	\$0	\$0

**FIRE SAFETY SYSTEMS FOR ON-CAMPUS HOUSING**

	<b>FIRE ALARM SYSTEM SMOKE DETECTION</b>	<b>AUTOMATIC SPRINKLERS</b>	<b>PULL STATIONS</b>
FRANCIS FRENCH HALL	Yes	No	Yes
MEN’S RESIDENCE HALL	Yes	No	Yes

All residential housing is equipped with a fire alarm system. Fire alarm systems are monitored through a combination of local and/or central alarm monitoring stations. Portable fire extinguishers are placed and maintained annually in all residential housing areas.

**FIRE ALARM DRILLS**

Supervised fire drills in residential facilities are scheduled once per calendar year.

**FIRE LOG**

A fire log is kept at the Campus Security Department and the Department of Administrative Services and is open to the public during normal business hours. Hobe Sound Bible College maintains a fire log that records any fire that occurred in an on-campus student housing facility and includes information such as the nature, date, time, and general location of each fire.

**FIRE SAFETY POLICY**

Hobe Sound Bible College has adopted and issued the following safety practices and rules.

**COOKING APPLIANCES**

Due to health and sanitation issues in addition to the possibilities of fire hazard, appliances for food preparation may only be used in the designated kitchen areas of the residential facilities. These areas are electrically wired for cooking and food preparation. Appliances to be used in the kitchens only would include but is not limited to items such as fryers, popcorn poppers, toasters, toaster ovens, and hot plates. Students are permitted to have a small portable refrigerator and a small microwave oven in their individual rooms.

## **FLAMMABLES**

The following items are not permitted in the residential facilities:

- Candles/open flame: candles which have not been lit may be used for decoration purposes only.
- Incense or similar items that require an open flame.
- Fireworks: fireworks are illegal in the state of Florida and are prohibited in the dormitories.
- Flammable liquids such as propane gas, gasoline, or oily rags, are not permitted in the residential facilities.
- Smoking is prohibited in all locations on campus.

To help prevent fires, please note the following:

- Do not overload circuits. Never use multiple plugs or extension cords.
- Do not place electrical wiring under rugs, carpets, mattresses, bedsprings, or around doors and window casements.
- Never use frayed or broken electrical cords.

## **BUILDING EVACUATION POLICY AND PROCEDURES**

The following evacuation procedures have been established and adopted as a portion of the *Emergency Preparedness Manual*. In case of fire or fire alarm in the residence hall, staff members and residents should respond quickly and calmly.

### ***Remain Calm***

- Immediately leave your area, closing all doors behind you.
- Pull the alarm, if available.
- If an audible alarm has not automatically activated, immediately call the fire department (911) from another location and follow local procedures. Report the following information:
  - Street location
  - Nearest cross street
  - Floor level
  - Room number
  - Other pertinent information about the fire emergency
- As soon as reasonably possible, contact the switchboard at extension 1000.

### ***Be Prepared***

Determine in advance the nearest exit to your room location. Also, establish an alternative route to be used in the event that your first route is blocked or unsafe to use. Check the evacuation drawing located in the classroom, dormitory room, or hallway. This preparation will be very helpful in the event you encounter smoke.

Remember, if you encounter heavy smoke, often the exit signs above the door may be camouflaged by the smoke. If you know in advance how many doors you will have to pass, you can crawl or crouch low with your head below the smoke (watching the base of the wall) and count the doors you pass so you will know when you have reached the exit door. If your clothing catches fire . . . STOP . . . DROP . . . ROLL

***Any attempt to fight a fire should be limited to the discharge of an appropriate handheld fire extinguisher, if you are properly trained to do so.***

Go to your designated area and stay there until released by Martin County Fire Rescue, the Martin County Sheriff's Department, or Hobe Sound Bible College administration. Keep all talking to a minimum to help reduce noise and confusion, and to ensure that instructions and roll calls by the administration can be heard.

## **FIRE SAFETY EDUCATION**

Fire safety education programs and information are available through the Martin County Fire Rescue.